

(NAME): COLKIRK PARISH COUNCIL

**Notice of conclusion of the audit**  
**Annual Return for the year ended 31<sup>st</sup> March 2017**

Section 25 of the Local Audit and Accountability Act 2014  
Accounts and Audit (England) Regulations 2015

	Notes
1. The audit of accounts for the Council/ <del>Meeting</del> (a) for the year ended 31 March 2017 has been concluded.	(a) Delete as appropriate
2. The Annual Return is available for inspection by any local government elector of the area of the Council / <del>Meeting</del> (a) on application to:  (b) <u>CHARLES BRINDLEY</u> <u>CLERK</u> <u>SPRINGFIELD, FRANSHAM RD</u> <u>BEESTON, PE32 2LZ</u>	(b) Insert name, position and address of the person to whom local government electors should apply to inspect the Annual Return
2. Copies will be provided to any local government elector on payment of <u>£0.50</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>CHARLES BRINDLEY, CLERK</u>	(d) Insert name and position of person placing the notice
Date of announcement: (e) <u>14 SEPTEMBER 2017</u>	(e) Insert date of placing of the notice

## Section 3 – External auditor report and certificate

In respect of:

Enter name of  
smaller authority here:

COLKIRK PARISH COUNCIL

### 1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

### 2. 2016/17 External auditor report

~~(Except for the matters reported below)~~\* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (\*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

### 3. 2016/17 External auditor certificate

We certify/~~do not certify~~\* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

\* We do not certify completion because:

External auditor signature

Mazars LLP

External auditor name

Mazars LLP, Durham, DH1 5TS

Date

10 September 2017

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))