

Minutes - July Council held on 19th July 2016 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Charles Joice (in the chair), Nick Loades, Steve Mulford, Bernard Smith, Michael Stamford and John Whiteside were present.
County Council Kiddle-Morris and District Councillor Carter and the clerk Charles Brindley were in attendance. Three members of the public were present

- 16/060 APOLOGIES FOR ABSENCE: There were no apologies for absence
- 16/061 ELECTION OF A VICE CHAIRMAN: It was proposed by Cllr Whiteside and seconded by Cllr Smith that that Cllr Mulford should be vice chairman of the council for the year 2016/17. This was agreed unanimously and therefore it was **AGREED that Cllr Steve Mulford would be vice chairman of Colkirk Parish Council for the year 2016/17**
- 16/062 DECLARATIONS OF INTEREST: There were no declarations of interest
- 16/063 MINUTES OF MEETINGS DATED 24 MAY 2016: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Barron and seconded by Cllr Smith, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**
- 16/064 PROPOSED DEVELOPMENT OF LAND AT WHISSONSETT RD: A presentation was given by Nigel Robson and colleagues of the Land Group. The proposals are being made by Breckland Bridge, a joint venture between Breckland Council, the land owners and the Land Group. The joint venture was established in April 2015 to look at developable assets around the district. The presentation proposed the development of 22 units on the site with 40% affordable, grouped around a central green space. The site would be served by new vehicle and pedestrian accesses onto Whissonsett Rd. Improved footpath links to School Rd and the playing field/allotments would be provided as well as traffic calming on Whissonsett Rd (which was challenged by the council as would be too narrow for farm vehicles). Members and the clerk asked questions and a tentative timetable was given that indicated a planning application would be submitted in the early autumn 2016 and assuming permission received, building would start in 2018. The presenters were thanked for their attendance and left the meeting
- 16/065 CLERK'S REPORT: A verbal report given was considered and the following actions were **AGREED**
- (i) **as works had not been undertaken to the car parks owned by Flagship, to contact Flagship again and progress with a site meeting to be attended by Cllr Smith**
- (ii) **to contest the invoice from Playdale for repairs to the play equipment as Cllr Loades had been advised by the Playdale engineer that the original poles were manufacturing defects as they had not been pressure treated and that there were a further 10 poles on site that needed replacement for the same reason. The clerk will write to Playdale to contest**
- With these actions, the clerk's report was **NOTED**.
- 16/066 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS: Cllr Kiddle-Morris reported that the policy previously agreed has been reviewed and all verge cutting will be done in the next two weeks with two cuts for everything each year. He advised that a leaflet on the proposed devolution deal was being distributed to all households. He commented that Breckland had misunderstood what they were being asked to consider when they recently voted against devolution. The final decisions on devolution will be taken by the county and district councils in October 2016. Finally, he offered help with any bid to the parish partnership fund that the council might wish to make.
Cllr Carter endorsed the comment made about Breckland's misunderstanding of the devolution vote, but expressed the concern that, as Breckland is asset rich, it could be stripped of those assets. He promoted the police and crime commissioner's meeting in Breckland later that week. The clerk updated him on the situation with the listing of the Crown Public House as an Asset of Community Value.

- 16/067 MATTERS RELATING TO THE PLAYING FIELD: The written report was considered and it was **AGREED**:
(i) that a site meeting would be held to consider what is needed
(ii) that the rent charged to Colkirk Football Club would be £150 and this would be payable in two tranches, £50 at the start of the season and £100 at the start of January 2017
(iii) that the policy for hire of the playing field would be
“The Colkirk Playing Field is an asset of the village and is therefore available for use by parishioners at no charge for private functions. This will include the use of the pavilion. Requests for private hiring by non-parishioners will be considered by the council as and when they arise.”
(iv) that the difficulties and the actions taken be noted.
 Cllr Loades presented the cheque for £1800 for the sale of the tractor with the gang mowers and topper to the RFO. He advised that the hurdles contained in the container had been returned to the school and then went on to advise that the school had stopped using the playing field as they were being charged for its use. the Council considered this point and **AGREED to write to the school to offer it the use of the playing field at no charge**
 Cllr Whiteside advised that the General Townshend Club in Fakenham had offered to buy the gas barbecue of £25. It was **AGREED to accept this offer**
- 16/068 MATTERS RELATING TO THE VILLAGE HALL: The clerk reported that he had met with an officer from Community Action Norfolk who were supporting the project to seek funding for repairs to the village hall roof. He was now waiting for a project plan.
- 16/069 MATTERS RELATING TO THE ALLOTMENTS: The council considered the request from a tenant to keep pigs on a plot. The council **AGREED that this would not be allowed.** It was further **AGREED that a site visit would be undertaken to review the current situation with the site**
- 16/070 PLANNING: The Council **NOTED its responses to recent planning applications as follows:**
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| PL3/2016/0671 Farm Cottage, Dereham Rd | Object as contrary to conditions on previous application |
| PL3/2016/0764 Pantiles, Dereham Rd | No objection |

The Council **NOTED that no decision notices had been received**

The council received a report on a meeting of the Breckland Local Plan Working Group held in Swaffham on 12 July. The purpose of the meeting was to receive the views of parishes on proposed revisions to settlement boundaries and site allocations in the upcoming consultation. This proposed the removal of the settlement boundary for Colkirk. This is aching from the previous consultation which proposed its retention and is supported by council members. The issue appears to be whether the parish is classed as having employment options and this is to be clarified with Breckland before the consultation starts. The report was **NOTED**

The clerk tabled a report on neighbourhood planning and its appropriateness for Colkirk. He concluded that at this time, the council would be best to fully engage with the emerging local plan for Breckland and then reach a final decision when the content of that plan was finalised. The report was **NOTED**

- 16/071 CAPITAL ASSETS: The list was reviewed and it was agreed that streetlights, playing field and the allotments should be added. It was **AGREED to defer the item until inspections of these assets had been completed**

- 16/072 FINANCE:

The Council **NOTED the following receipts in May/June**

Interest	£ 0.55
HMRC Vat Refund 2015/16	£ 1100.62
Breckland DC Glass Recycling Scheme 2015/16	£ 384.56
Awards 4 All Grant for Hall Re-lighting Scheme	£ 750.00

Bank balances were reported at 27 June 2016 as:

Business Premium Account	£ 4424.31
Community Account	£ 10033.38

Reconciliation with the cash book was confirmed against a cash book balance at 27 June 2016 of £ 14457.69

16/073 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Whiteside and seconded by Cllr Stamford, the following payments were unanimously **APPROVED for payment**

D/D	E-ON	Quarterly street lighting account	£ 78.63
100763	ANGLIAN WATER	Playing field account	£ 13.12
100764	EACH	Grant awarded at min 16/052 using LGA 1972 s137	£ 384.56
100765	CPH COMMITTEE	Awards 4 All grant transfer	£ 750.00
100766	C BRINDLEY	Clerk's salary June/July	£ 400.22
100767	C BRINDLEY	Reimbursement of cost of new scanner	£ 89.99
100768	FRIENDS OF COLKIRK VILLAGE	Cost of insurance for gala day	£ 208.00
100769	PLAYSAFETY	Annual inspection of play equipment	£ 92.40

16/074 PLAYING FIELD BANK ACCOUNTS: By resolution proposed by Cllr Barron and seconded by Cllr Smith, it was unanimously **AGREED the the playing field bank accounts should be closed and the funds transferred into the parish council's bank account with the funds to be held in an earmarked reserve for the playing field in the parish council's accounts**

16/075 CLERK'S SALARY: The national pay settlement for clerks was considered and, by resolution proposed by Cllr Mulford and seconded by Cllr Stamford, it was **AGREED to award the 1% increase from 1 April 2016 and the further 1% increase from 1 April 2017**

16/076 RESIDENT'S CORRESPONDENCE RE MAINTENANCE OF CAMPYNGLAND: The council considered the request, but **AGREED that the current maintenance program should be retained**

16/077 E-ON: The council **NOTED the increase in street lighting electricity costs with effect from 1 July 2016**

16/078 NORFOLK COUNTY COUNCIL HIGHWAYS: The correspondence regarding the parish partnership fund 2017 was considered and it was **AGREED to consider further at a later meeting**

16/079 BARCLAYS FINANCIAL COMPENSATION SCHEME: The correspondence was **NOTED**

16/080 CLERKS AND COUNCILS DIRECT: Receipt of the July issue was **NOTED**

16/081 BRECKLAND DC - CROWN PUBLIC HOUSE: It was **AGREED a request for the asset to be listed as an Asset of Community Value should be resubmitted**

16/082 ENVIRONMENT AGENCY: The correspondence was **NOTED**

16/083 ITEMS FOR FUTURE MEETINGS: No items were brought forward for future meetings. The clerk agreed to put a reminder in the parish magazine asking residents to attend to hedges that obstruct street furniture and highways signs. He also agreed to report damage to the footpath at the new houses beside the Crown and damage to SV manholes on Whissonsett Rd at the Timperely Estate junction

There being no further advertised business, the Chairman closed meeting at 21.55

Signed as a true record

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Date

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