

Minutes - May Council held on 18th July 2017 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Steve Mulford (in the chair), Bernard Smith, Michael Stamford and John Whiteside were present.

The clerk Charles Brindley was in attendance. Three members of the public were present.

- 17/068 APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Cllr Joice (holidays). Apologies for absence had been received from District Councillor Carter and County Councillor Kiddle-Morris advised that he would be late
- 17/069 DECLARATIONS OF INTEREST: There were no declarations of interest
- 17/070 MINUTES OF MEETINGS DATED 9 MAY 2017: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Whiteside and seconded by Cllr Stamford, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**

As the County Councillor hadn't arrived, the chairman deferred item 4 until his arrival.

- 17/071 STANDING ORDERS: The clerk outlined the origins of the new standing orders. By resolution proposed by Cllr Barron and seconded by Cllr Smith, it was unanimously **AGREED that the revised standing orders be adopted for use immediately.**
- 17/072 VILLAGE HALL ROOF REPAIRS: Following the public meeting held on 11th July, it was **AGREED that the parish council would pursue the loan for £5000 as proposed and agreed by those present at the public meeting**
- 17/073 MATTERS RELATING TO THE GROUNDS MAINTENANCE CONTRACT: The clerk reported that difficulties were being experienced with works in the churchyard. Meetings had been held with the contractor and actions to resolve had been put in place. A quotation had been received from the contractor for crown lifting to the young trees on the Campyngland. It was **AGREED that further quotes would be sought.** In the light of the branch falling from one of the oak trees on the Campyngland and the fact that the last tree inspection was undertaken in 2011, it was **AGREED to seek quotations for a tree inspection**
- 17/074 PLAY EQUIPMENT INSPECTION: The clerk reported that the annual inspection had been undertaken and no major issues had been found. The verbal report was **NOTED**
- 17/075 OUTDOOR GYM EQUIPMENT PROVISION: The clerk advised that the application for funding for the equipment had been successful and the council had been awarded £9859.50 for the project. A suggestion that the project should be taken forward by a working group consisting of councillors and villagers was considered and **AGREED by resolution proposed by Cllr Smith and seconded by Cllr Whiteside.** The working group would include Cllr Mulford and Whiteside and three residents and would be tasked with recommending to the council the equipment to be provided and the suppliers qualified to provide. The council would then take forward a tendering process. It was **AGREED to authorise the signature of the funding agreement by Cllr Mulford and the clerk**
- 17/076 ALLOTMENTS: A complaint was considered by the council and it was **AGREED to write to all tenants to remind them of the contents of the terms and conditions of tenancy**

At this point, Cllr Kiddle-Morris had arrived and the chairman moved to take deferred item 4

- 17/077 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS: Cllr Kiddle-Morris reported that the parish partnership fund for highways improvements would run again in 2018/19 and that any projects should be discussed with the highways engineer before submission in December. He plans to use his personal budget to support non-precepting parishes. Adult social care had received £35M from central government to plug holes in its budget and children services had received a good rating from its latest Ofsted inspection.
- 17/078 COLKIRK FOOTBALL CLUB: A letter from the secretary was considered and it was **AGREED to retain the rent for the playing field at £150 for the forthcoming season.** It was further **AGREED to have repairs undertaken to the door to the pavilion**
- 17/079 PLANNING: The council **NOTED the following responses that had been made to recent planning applications:**
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|---------------|---------------------------------|--|
| 3PN/2017/0022 | The Oaks, Whissonsett Rd | Objection (the ap-
plication has subsequently been refused) |
| 3PL/2017/0647 | Farm Cottage, Dereham Rd | No objection |
| 3PL/2017/0535 | Land adjacent to 7 Jarvis Drive | Objection |
- The Council **NOTED that the following decision notice had been received:**
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|---------------|--------------------------|----------|
| 3PL/2017/0647 | Farm Cottage, Dereham Rd | Approved |
|---------------|--------------------------|----------|
- 17/080 FINANCE:
- The Council **NOTED the following receipts in May**
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|--------------------------|-----------|
| Recycling Income 2016/17 | £ 574.31 |
| Allotment rent | £ 10.00 |
| VAT refund 2016/17 | £ 1524.57 |
- Bank balances were reported at 27 June 2017 as:
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|--------------------------|-----------|
| Business Premium Account | £ 4425.41 |
| Community Account | £ 9068.87 |
- Reconciliation with the cash book was confirmed against a cash book balance at 27 June 2017 of £ 13494.28
- 17/081 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Mulford and seconded by Cllr Whiteside, the following payments were unanimously **APPROVED for payment**
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|--------|-----------------------------------|--|----------|
| D/D | E-ON | Electricity - streetlights - Apr - Jun 17 | £ 99.88 |
| 100794 | NORFOLK/NORWICH BLIND ASSOCIATION | Donation | £ 200.00 |
| 100795 | PLAYSAFETY | Annual play equipment inspection 2017/18 | £ 92.40 |
| 100796 | FRIENDS OF COLKIRK | Gala day insurance | £ 212.00 |
| 100797 | CGM | Grounds maintenance contract Apr - Jun 17 | £ 962.35 |
| 100798 | C BRINDLEY | Clerk's salary Jun-Jul 17 | £ 405.66 |
| 100799 | HMRC | Income Tax Jun-Jul 17 | £ 2.60 |
| 100800 | VILLAGE HALL COMMITTEE | Refund of Vat 2016/17 | £ 538.57 |
| 100801 | ANGLIAN WATER | Water supply - playing field - Apr- Jun 17 | £ 10.56 |
- 17/082 ANGLIAN WATER BUSINESS: The correspondence was **NOTED**
- 17/083 SEAFARERS UK: The correspondence was **NOTED.**
- 17/084 VATTENFALL: The correspondence was **NOTED**
- 17/085 CLERKS AND COUNCILS DIRECT MAY 2017: Receipt of the magazine was **NOTED**
- 17/086 CLERKS AND COUNCILS DIRECT JULY 2017: Receipt of the magazine was **NOTED**
- 17/087 NCC PARISH PARTNERSHIP FUND 2018/19: This will be revisited at the next meeting
- 17/088 ITEMS FOR FUTURE MEETINGS: Street furniture for the playing field; security of the allotment site

There being no further advertised business, the Chairman closed meeting at 20.37

Signed as a true record

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Date

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