

Minutes - July Council held on 17th July 2018 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Nick Loades, Steve Mulford (in the chair), Bernard Smith, Michael Stamford and John Whiteside were present.

The clerk Charles Brindley was in attendance. District Cllr Trevor Carter was present for part of the meeting.

- 18/063 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllr Joice (work commitments). County Cllr Kiddle-Morris advised that he would be absent.
- 18/064 DECLARATIONS OF INTEREST: There were no declarations of interest
- 18/065 MINUTES OF MEETINGS DATED 15 MAY 2018: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Whiteside and seconded by Cllr Barron, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**
- 18/066 COUNTY AND DISTRICT COUNCILLOR REPORTS: Cllr Carter provided information on two issues of interest - the threat of Himalayan Balsam in the River Little Ouse and the promotion of the ShopAppy.com service with a promotion linked to the Breckland Lottery. He was asked about the status of the planning application for 21 dwellings on land off Whissonsett Rd and agreed to find out the current situation.
The clerk advised that the county councillor had asked that he pass on details of the new leader of NCC, Andrew Proctor who is currently the leader of Broadland District. He also confirmed that the Police and Crime commissioner had prepared a business case to take over the Fire Service from the County Council and this was currently out for consultation. The consultation can be accessed at the website of the Office of Police and Crime Commissioner for Norfolk.
- 18/067 MATTERS RELATING TO HIGHWAYS: The clerk advised that the council would have use of the traffic sign for a 3 week period from the end of July and it was **AGREED that the sign would be used on Whissonsett Rd and School Rd during that period.**
- 18/068 MATTERS RELATING TO THE CAMPYNGLAND: The correspondence on the fallen branch from the beech tree was considered and it was **AGREED to make a tree works application for all works recommended on the trees with preservation orders on them in the tree survey.** (Note: It has subsequently been established that works for the removal of deadwood does not require any permissions). Quotations would be sought for the works to be undertaken later in the year.
The annual play area inspection was considered and defects with low risk were **NOTED.** Cllr Loades would review the report and it was **AGREED that any renewals would be budgeted for in the 2019/2020 plan.**
- 18/069 MATTERS RELATED TO THE PLAYING FIELD: The installation of the new seat on the playing field was **NOTED.**
The new litter bin would be delivered later in the week and Cllr Loades would undertake its installation. The existing dog waste bin would be relocated to the village hall car park, subject to agreement by Breckland that it would collect from there.
Breckland had confirmed that waste from the pavilion would be classed as commercial waste and therefore domestic wheelie bins could not be provided. It was **AGREED to re-view the issue once the new bin had been installed and operational for the summer.** The internal decoration of the pavilion was considered. It was **AGREED that the football club should be asked to use the container to store chemicals and line marking equipment and they would be asked if they would consider painting the two toilets if the council provided the materials.**

- 18/070 MATTERS RELATING TO THE ALLOTMENTS: The clerk presented quotations from the grounds maintenance contractor for maintenance to the untenanted plots and cutting of the boundary hedges. These were considered too expensive and Cllr Whiteside agreed to seek quotes from a local supplier.
The provision of a water supply on the site was considered and the Council **AGREED that this could not be pursued due to the costly nature of the work that would be required when considered against the rent charged for plots**
- 18/071 PLANNING: The Council **NOTED that the following responses had been made to recent planning applications:**
3PL/2018/0647 Oak Trees, Main Dereham Rd - no objection
3PL/2018/0626 Fairview Farm, Raynham Rd - no comments
3PL/2018/0409 Land opposite the Firs, Common End - amendments made no difference to the previously agreed objection
The council **NOTED the following decisions:**
3PL/2018/0412 Topiary Cottage, Dereham Rd - approved
3PL/2018/0647 Oak Trees, Main Dereham Rd - approved
The council **NOTED the serving of a Tree Preservation Order on the oak tree at 1 St Mary's Close**
The council considered the NCC Minerals and Waste Local Plan Review and **AGREED that it had no comments to make as the revisions would have no impact on the parish**
- 18/072 FINANCE:
The Council **NOTED the following receipts in May and June**
Breckland Council Recycling Payment 2017/18 £ 492.51
Interest - June £ 2.21
Bank balances were reported at 27 June 2018 as:
Business Premium Account £ 4430.61
Community Account £ 10418.33
Reconciliation with the cash book was confirmed against a cash book balance at 27 June 2018 of £ 14848.94
- 18/073 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Mulford and seconded by Cllr Whiteside, the following payments were unanimously **APPROVED for payment**
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| 100842 | CARDEN CONSTRUCTION Materials for seat installation | £ 57.60 |
| D/D | E-On Streetlight electricity Apr- Jun 2018 | £ 112.32 |
| 100843 | CGM Grounds maintenance contract 05-06/18 | £ 886.70 |
| 100844 | FRIENDS OF COLKIRK VILLAGE Insurance for Gala Day | £ 212.00 |
| 100845 | PLAYSAFETY LTD Annual play equipment inspection | £ 92.40 |
| 100846 | C BRINDLEY Clerk's salary Jun 18-Jul 18 | £ 423.98 |
| 100847 | HMRC Income Tax to Jul 2018 | £ 0.60 |
- 18/074 NCC PARISH PARTNERSHIP FUND 2019/20: It was **AGREED to investigate whether improvements to the road leading to the village hall could be included in the scheme**
- 18/075 SEAFARERS UK: The correspondence was **NOTED**
- 18/076 CLERKS AND COUNCILS DIRECT JULY 2018: Receipt of the magazine was **NOTED**
- 18/077 ITEMS FOR FUTURE MEETINGS AND REPORTS: No items were put forward
- 18/078 DATE OF NEXT MEETING: Tuesday 11th SEPTEMBER 2018

There being no further advertised business, the Chairman closed the meeting at 20.49

Signed as a true record

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Date

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