

# Minutes - September Council held on 15th September 2020 at Colkirk Village Hall at 6.30pm

PRESENT: Cllrs Charles Joice (in the chair), Colin Barron, Nick Loades, Steve Mulford, Jeanette Paul, Bernard Smith and Michael Stamford were present.

The clerk Charles Brindley was in attendance. County Cllr Kiddle Morris and District Cllr Carter were present.

- 20/058 APOLOGIES FOR ABSENCE: There were no apologies for absence.
- 20/059 DECLARATIONS OF INTEREST: Cllr Mulford advised a personal interest in agenda item 8 as he lives on Conference Way. Cllr Paul advised a personal interest in agenda item 7 as an allotment holder. Cllr Paul also advised a personal interest in agenda item 8 as a resident of Conference Way.
- 20/060 MINUTES OF MEETINGS DATED 10 MARCH AND 16 JULY 2020: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Paul and seconded by Cllr Mulford, it was unanimously **AGREED that the minutes were a true record and these were duly signed by the chairman.**
- 20/061 COUNTY AND DISTRICT COUNCILLOR REPORTS: District Cllr Carter advised that Breckland Community Funding Scheme reopened from 1st September. The outbreak of coronavirus at Banham Poultry resulted in a total of 127 positive tests. Staff were now returning to work and evidence shows that there was no wider spread in the community, a situation that continues to be monitored. The chief executive at Breckland Council is standing down. The new waste contract appears to be working well and meeting targets and the council is targeting high risk flytrap areas with increased resources.  
County Cllr Kiddle Morris submitted a written report that was circulated to members.
- 20/062 PLAY EQUIPMENT/OUTDOOR GYM INSPECTION REPORTS: The inspections had been conducted in June. Main problems with the play area are rotting of timber support posts and wear to surfaces around certain pieces of equipment. Money is being set aside for the area on a regular basis but this might not be enough and will have to be assessed before the budget is set for 2021/22. Posts at the entrance gates need resetting and Cllr Loades agreed to look at this. A perceived problem identified with the rower in the outdoor gym had been confirmed by the supplier not to be a problem. The inspection reports were **NOTED.**
- 20/063 SAM2 RESULTS: The sign was located on Whissonsett Rd and School Rd in early August. The results for Whissonsett Rd showed no issues and were remarkably similar to the last monitoring on that site in June 2019. The School Rd results showed decrease in the number of vehicles using the road when compare to previous; however average and 85th percentile speeds were increased as were the numbers travelling in excess of 35mph. It was felt that this was as a result of the school being closed with no parked vehicles acting as traffic calming. The increases however were not to levels that would interest the police.  
The report was **NOTED**
- 20/064 KEEPING OF COCKERELS ON THE ALLOTMENT SITE: Following the council's decision to ban cockerels being kept on the site, the chairman and clerk had agreed to offer a compromise to tenants that cockerels could be kept on site provided they were shut away overnight and not let out before 8am. This has been implemented and the clerk advised that he had visited the site and the compromise was being worked to. The complainant had been advised and also advised that if noise nuisance remained a problem, she should contact the district council who had powers to investigate. The report was **NOTED.**
- 20/065 ALLOTMENTS FEES 2021 SEASON: The council considered the fees for the 2021 season and **AGREED unanimously that the fees should remain at £10/per plot**
- 20/066 TREES ADJACENT TO ALLOTMENT SITE: The clerk explained the situation. He had met with a contractor re works to the trees and he is awaiting quotations. This will be considered at the next meeting. The report was **NOTED.**

- 20/067 STREETLIGHTS ON BRAMLEY DRIVE/CONFERENCE WAY: The cost analysis for various options had been updated to reflect current costs. It was confirmed that repainting would need to be budgeted for in the 2021/2 budget and changes to LED lamps should be further explored with the maintenance contractor.
- 20/068 SHAUN DADE: Cllr Loades provided the council with the costs to provide a tree, support cage and plaque to be located on the Campyngland. It was **AGREED to go ahead with the project and Cllr Loades will arrange**. A location on the Campyngland would be agreed by members.
- 20/069 PARISH PARTNERSHIP FUND 2021/2: The fund was noted and no items were put forward by members for consideration.
- 20/070 PLANNING: The council **AGREED the following responses:**  
 3PL/2020/0913 Hill Crest, Main Dereham Rd - no objection  
 3PL/2020/0973 The Oaks, Whissonsett Rd - no objection  
 3PL/2020/0978 1 Manor Farm Cottages, Oxwick Lane - no comments  
 The council **NOTED the following response:**  
 3PL/2020/0765 Denton Lodge, Market Hill - no comments
- 20/071 PLANNING DECISIONS: The council **NOTED the following decisions:**  
 3PL/2020/0617 Russet House, Church Rd - approved  
 3PL/2020/0738 Two Ways, Gormans Lane - approved  
 3PL/2020/0765 Denton Lodge, Market Hill - approved
- 20/072 FINANCE:  
 The Council **NOTED the September report as follows:**  
 Receipts: Allotment Rents £ 25.00  
 Bank balances were reported at 27 August 2020 as:  
 Business Premium Account £ 4446.62  
 Community Account £ 6098.23  
 Reconciliation with the cash book was confirmed against a cash book balance at 27 August 2020 of £ 10544.85
- 20/073 FUNDING FOR SHAUN DADE MEMORIAL: Following a review of the budget versus actuals spent at the end of August, it was **AGREED to vire £210 from the underspend on the insurance account to cover the costs identified at min 20/068 above.**
- 20/074 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Mulford and seconded by Cllr Barron, the following payments were unanimously **APPROVED for payment**
- |        |  |          |
|--------|--|----------|
| 100923 | CGM Grounds maintenance contract 07-08/20                    | £ 701.70 |
| 100924 | HALLS GENERAL MAINTENANCE Replacement of padlock at pavilion | £ 48.00  |
| 100925 | K AND M LIGHTING Annual streetlight maintenance contract     | £ 168.54 |
| 100926 | C BRINDLEY Clerk's salary 08-09/20                           | £ 429.52 |
| 100927 | C BRINDLEY Clerk's expenses 03-08/20                         | £ 156.28 |
| D/D    | PWLB Loan instalment due 09/20                               | £ 271.39 |
- 20/075 CLERK'S SALARY: In accordance with the nationally agreed settlement, it was **AGREED that the clerk's salary should be increased from £ 12.39 per hour to £ 12.73 per hour with effect from 1 April 2020**
- 20/076 ITEMS FOR FUTURE MEETINGS AND REPORTS: Nothing put forward
- 20/077 DATE OF NEXT MEETING: Provisionally set for 10th November 2020

*There being no further advertised business, the Chairman closed meeting at 19.29*

*Signed as a true record* .....

*Date* .....

