

Minutes - November Council held on 14th November 2017 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Charles Joice (in the chair), Nick Loades, Steve Mulford, Bernard Smith, Michael Stamford and John Whiteside were present.

The clerk Charles Brindley was in attendance. Four members of the public were present. County Cllr Kiddle-Morris was present for part of the meeting.

- 17/108 APOLOGIES FOR ABSENCE: There were no apologies for absence. Cllr Loades advised that he would have to leave after agenda item 5. County Councillor Kiddle-Morris advised that he would be late
- 17/109 DECLARATIONS OF INTEREST: Cllr Loades and Stamford declared personal interests in agenda item 5 as they held licences to use the land in agenda item 5.
- 17/110 MINUTES OF MEETINGS DATED 12 SEPTEMBER 2017: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Whiteside and seconded by Cllr Stamford, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**
- 17/111 PLANNING APPLICATION NO 3PL/2017/1354/F: Members discussed in detail the proposals which were basically the same as the earlier application that was withdrawn earlier in the year. Members of the public raised their concerns. The previous response was considered. Additions to this document were agreed.
- Upon putting the motion to object to the application, a request for a recorded vote was made. It was **AGREED to object to the application, with Cllr Mulford, Loades, Barron, Smith and Stamford voting for the motion and Cllr Whiteside voting against the motion, for the following reasons:**
- 1. The proposals were outside the parish settlement boundary and therefore contrary to policy CP14**
 - 2. The application fails to provide detailed trees and landscaping proposals**
 - 3. Although Breckland cannot demonstrate a 5 year housing land, a recent appeal decision had confirmed that existing local plan policies could not be automatically override**
 - 4. The application does not accord with emerging local plan policy HOU 05**
 - 5. Comments made by residents in their responses were supported and should be taken seriously, particularly those that were traffic related**
 - 6. Proposed improvements to Whissonsett Rd fail to provide a footpath link between Timperley estate and School Rd**
 - 7. The application failed to demonstrate that the foul sewer and water supply problems in the village could be overcome.**
 - 8. The application failed to improve public transport links as required by policy CP13**
- The response would further refute comments made in the planning statement indicating that the parish council had advised support for the application at a meeting in July 2016
- Should permission be granted for the development, the parish council would want to see s106 funding towards improvements to those assets in the village referenced in the applicant's justification for development.
- Finally, if the application was refused, the council would wish to hear Breckland's plans for the future of the land

- 17/112 COUNTY AND DISTRICT COUNCILLOR REPORTS: Cllr Kiddle-Morris advised that he had spoken to NCC highways development control re the Whissonsett Rd planning application who had not at that time finalised their response to the planning application. He reiterated comments made previously on the forthcoming budget settlement and advised that the county council was looking to set a budget for the next 4 years. He also advised of a new telecommunications service across the county which would provide a network of new masts that could also be used by mobile phone operators, this improving coverage across the county.
- 17/113 MATTERS RELATED TO THE ALLOTMENTS: A revision to the terms and conditions was proposed by the clerk to help to clarify the parish council's position with regards to tenants' disposal of produce. It was **AGREED that the following paragraph would be inserted in the terms and conditions as new paragraph 4**
“The parish council recognises that the 1925 definition above does not reflect current practice either locally or nationally. It therefore advises that produce may be disposed of off site as deemed fit by the tenant, taking in to account other rules and regulations that might affect such practices. This includes the use of permanent stalls located on public land where permissions should be sought from the public landowner for such stalls.”
 The council considered the rent level for the 2018 season and **AGREED that rent should remain at £10/plot for the 2018 season.**
- 17/114 MATTERS RELATING TO GROUNDS MAINTENANCE CONTRACTS: The clerk reported that he had received a quotation from Richard Ravencroft of Ravencroft Arboriculture for a tree inspection for the Campyngland. It was **AGREED to accept the quotation at a cost of £225 + vat.**
 The clerk advised that the main contract with CGM for grounds maintenance contained a clause to allow the extension of the contract for a further year subject to agreement by both parties. Some difficulties had been experienced through the year with works in the churchyard but these appeared to have been corrected by the contractor. The clerk therefore recommended that the contract should be extended. The council **AGREED to extend the current contract for grounds maintenance with CGM Ltd for the 2018 season.**
- 17/115 OUTDOOR GYM EQUIPMENT PROVISION: Members received a report on progress to date and a draft tender specification for the works. It was unanimously **AGREED, by resolution proposed by Cllr Whiteside and seconded by Cllr Smith, that the tender specification should be confirmed and authorisation be given to tender for the provision of outdoor gym equipment on the Campyngland.**
- 17/116 SAM2 TRAFFIC SIGN: The council considered a report with regards the proposal to join a new syndicate of parish councils, led by Gressenhall, for the purchase and provision of traffic speed monitoring in the village. It was **AGREED to confirm (i) that the parish council would join the syndicate (ii) that the cost of purchase of the equipment would come from the proceeds of the glass recycling scheme at the village hall at a cost of approx £400 and (iii) that authorisation would be sought from NCC for monitoring on Market Hill, Hall Lane, Dereham Rd, Whissonsett Rd and School Rd**
- 17/117 ANNUAL RETURN 2016/17: The council **NOTED that the external auditor's report had been received giving an unqualified report and the auditing process had now been completed for the 2016/17 accounts.**

17/118 PLANNING: The council **NOTED the following responses that had been made to recent planning applications:**

3PN/2017/0061 The Oaks, Whissonsett Rd Comments with a suggested condition
3PL/2017/1265 13 Fairview Drive No objection

The Council **NOTED that the following decision notice had been received:**

3PN/2017/0061 The Oaks, Whissonsett Rd Refused

17/119 FINANCE:

The Council **NOTED the following receipts in September**

Village Hall Grant - Norfolk Community Foundation £ 500.00

Contribution towards Village Hall Roof Repairs - Village Hall Committee £ 519.00

Loan from PWLB for Village Hall Roof Repairs £ 4975.00

Precept/LCTS grant 2nd half 2017/18 - Breckland Council £ 3698.50

Bank balances were reported at 27 October 2017 as:

Business Premium Account £ 4425.41

Community Account £ 16258.17

Reconciliation with the cash book was confirmed against a cash book balance at 27

October 2017 of £ 20683.58

17/120 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Joice and seconded by Cllr Mulford, the following payments were unanimously **APPROVED for payment**

D/D	E-ON Streetlight electricity 07-09/17	£ 100.98
100810	CGM Grounds maintenance contract 09-10/17	£ 945.90
100811	ANGLIAN WATER Playing field water supply 07-10/17	£ 16.21
100812	G CLARK Website hosting and domain name renewal	£ 59.73
100813	MAZARS External audit fee 2016/17	£ 120.00
100814	C BRINDLEY Clerk's salary Oct-Nov 17	£ 406.46
100815	HMRC Income Tax Oct-Nov 17	£ 2.60
100816	RBL POPPY APPEAL Donation for Remembrance Day wreath	£ 70.00

17/121 PWLB BORROWING FOR VILLAGE HALL ROOF REPAIRS: The council **NOTED the terms of the loan for the village hall roof repairs**

17/122 NARS: The council **AGREED that it might consider a donation in the next financial year**

17/123 CPRE MEETING: It was **AGREED that Cllr Stamford would represent the council at the meeting**

17/124 VATTENFALL: The correspondence was **NOTED**

17/125 UNISON: It was **AGREED to make no comments**

17/126 NORFOLK/SUFFOLK 4X4 RESPONSE: It was **AGREED not to make a donation**

17/127 CLERKS AND COUNCILS DIRECT NOVEMBER 2017: Receipt of the magazine was **NOTED**

17/128 ITEMS FOR FUTURE MEETINGS: Playing field seat and bin; budget 2018/19

17/129 DATE OF NEXT MEETING: Tuesday 16th January 2018

There being no further advertised business, the Chairman closed meeting at 21.05

Signed as a true record

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Date

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