

Minutes - November Council held on 13th November 2018 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Charles Joice (in the chair), Nick Loades, Steve Mulford, Bernard Smith, Michael Stamford and John Whiteside were present.

The clerk Charles Brindley was in attendance. County Cllr Mark Kiddle-Morris was present of part of the meeting and 3 members of the public were present.

- 18/097 APOLOGIES FOR ABSENCE: Apologies for absence were received from District Cllr Carter and County Cllr Kiddle-Morris advised that he would be late arriving.
- 18/098 DECLARATIONS OF INTEREST: There were no declarations of interest
- 18/099 MINUTES OF MEETINGS DATED 11 SEPTEMBER 2018: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Whiteside and seconded by Cllr Smith, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**
- 18/100 COUNTY AND DISTRICT COUNCILLOR REPORTS: Cllr Kiddle-Morris reported that the consultation on NCC budget for 2019/20 was now open and a rise in council tax of 2.99% was proposed. The Children's Centre in Litcham is proposed to remain open and be improved and it is possible that two others could open in the area. The police and crime commissioner has not decided whether to put his business plan to take over the running of the fire authority to the government. The chief executive has resigned and will not be replaced. The executive leader with the cabinet and senior officers will run the authority. NCC has received a grant of £9M for pothole repairs and this will enable some resurfacing works to be undertaken on country roads.
- 18/101 ANNUAL RETURN YEAR ENDING 31 MARCH 2018: The clerk reported that the external auditor had completed checks and returned section 3 of the annual return with no comments. The completion notices had been posted both on the noticeboard and on-line as required. The council **NOTED that the audit for 2017/18 had now been completed.**
- 18/102 MATTERS RELATING TO THE CAMPYNGLAND: The council considered a quotation received for works, as recommended in the tree survey, to be undertaken. It was **AGREED unanimously, following a motion proposed by Cllr Smith and seconded by Cllr Barron, that the works should be undertaken by Tim Braybrook at a cost of £ 995.** The clerk reported that the toddler swing seats had been replaced on the play area following agreement from Community Action Norfolk that the outstanding grant money from the outdoor gym equipment could be used to replace the seats as well as providing the new dual litter/dog waste bin at the playing field and a contribution towards the new seat on the playing field. The verbal report was **NOTED.** The clerk advised that a copy of the post installation inspection of the outdoor gym equipment had now been received and he also had a quotation for the inclusion of the equipment into the annual play area inspection.
- 18/103 MATTERS RELATED TO THE PLAYING FIELD: The council **NOTED that the chain on the vehicle access gate had been replaced with a longer chain and the toilet seat in the ladies toilet in the pavilion had been replaced.**
- 18/104 MATTERS RELATING TO THE ALLOTMENTS: It was **AGREED to instruct the grounds maintenance contractor to undertake the cutting of the boundary hedging to the rear and on the playing field side at a cost of £450** Members considered a request from a resident of Whissonsett regarding availability of land in the parish for cultivation. It was **AGREED that the clerk should enter into a discussion with the non parishioner with regards the currently available allotment plots.**

- 18/105 **PLANNING:** The Council **CONSIDERED** the following planning application and agreed to comment as follows:
 3PL/2018/1218 The Lilacs, School Rd - to object on the grounds that (i) it could set a precedent for building in other gardens in School Rd and failed to use the existing build line in the street (ii) the additional vehicular access would reduce the available on-street parking that is used during school time and (iii) details are needed to ensure that the on site parking and manoeuvring will work for 2 properties on the site. This was agreed with 4 votes for the objection and 2 against.
 The council **NOTED** the following decision:
 3PL/2018/0787 Two Ways, Gormans Lane - approved
 The council noted the current state of the site and, by 5 votes to 1 vote, **AGREED to write to the owner to establish the time scales for the development of the site.**
- 18/106 **FINANCE:**
 The Council **NOTED** the following receipts in September and October
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|--|------------|
| Bank Interest | £ 2.21 |
| Precept/LCTS Grant 2nd half 2018/19 | £ 3977.00 |
| Allotment key deposit | £ 5.00 |
| Bank balances were reported at 26 October 2018 as: | |
| Business Premium Account | £ 4432.82 |
| Community Account | £ 10915.88 |
| Reconciliation with the cash book was confirmed against a cash book balance at 26 October 2018 of £ 15348.70 | |
- 18/110 **ACCOUNTS FOR PAYMENT:** By resolution proposed by Cllr Barron and seconded by Cllr Smith, the following payments were unanimously **APPROVED for payment**
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|--------|---|----------|
| D/D | E-ON Street lights electricity 07-09/18 | £ 114.77 |
| 100856 | C BRINDLEY replacement of chq no 100852 | £ 416.22 |
| 100857 | C BRINDLEY replacement of chq no 100854 | £ 183.07 |
| 100858 | CGM grounds maintenance 09-10/18 | £ 824.10 |
| 100859 | ANGLIAN WATER playing field supply 07-09/18 | £ 13.45 |
| 100860 | J WHITESIDE keys and new chain for playing field gate | £ 27.99 |
| 100861 | RBL POPPY APPEAL donation to cost of wreath for remembrance | £ 70.00 |
| 100862 | C BRINDLEY Clerk's salary Oct 18-Nov 18 | £ 416.02 |
| 100863 | HMRC Income Tax Oct-Nov 2018 | £ 0.40 |
| 100864 | C BRINDLEY Replacement seats for toddler swings | £ 133.92 |
- 18/107 **MEMBER OF PUBLIC'S CORRESPONDENCE:** Members advised their knowledge of ongoing site improvements and it was **AGREED that this would be passed back to the member of the public**
- 18/108 **CPRE NORFOLK:** The correspondence was **NOTED**
- 18/109 **ROYAL MAIL:** The correspondence was **NOTED**
- 18/110 **RESIDENT'S CORRESPONDENCE:** The county councillor will raise the matter with the highways engineer and ask him to seek information from the highways engineer who looks after the Hampton crossroads
- 18/111 **VATTENFALL:** The correspondence was **NOTED**
- 18/112 **BARCLAYS BANK:** The correspondence was **NOTED**
- 18/113 **CLERKS AND COUNCILS DIRECT NOVEMBER 2018:** Receipt of the magazine was **NOTED**
- 18/114 **ITEMS FOR FUTURE MEETINGS AND REPORTS:** Budget 2019/20 and items for specific consideration in the budget should be forwarded to the clerk before the meeting
- 18/096 **DATE OF NEXT MEETING:** Tuesday 15th January 2019

There being no further advertised business, the Chairman closed the meeting at 20.35

Signed as a true record

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Date

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