

# Minutes - September Council held on 11th September 2018 at Colkirk Village Hall at 7.30pm

PRESENT: Cllrs Colin Barron, Charles Joice (in the chair), Nick Loades and Michael Stamford were present.

The clerk Charles Brindley was in attendance. District Cllr Trevor Carter was present for part of the meeting.

- 18/079 APOLOGIES FOR ABSENCE: Apologies for absence were received from Cllr Mullford (holiday), Smith (prior commitment and Whiteside. County Cllr Kiddle-Morris advised that he would be arriving late.
- 18/080 DECLARATIONS OF INTEREST: There were no declarations of interest
- 18/081 MINUTES OF MEETINGS DATED 17 JULY 2018: as previously circulated, draft minutes were considered. By resolution proposed by Cllr Loades and seconded by Cllr Barron, it was unanimously **AGREED that the minutes were a true record and were duly signed by the chairman**
- 18/082 COUNTY AND DISTRICT COUNCILLOR REPORTS: Cllr Carter advised that a rout sleepers survey had been conducted in the district and only 7 people were found to be rough sleeping in a 2 month survey. Wi-fi project in Norfolk continues to improve service with the aim of a 95% coverage by 2021. Breckland Lottery has made its first donation of £500 to PACT, an animal sanctuary near Saham Toney  
Cllr Kiddle-Morris reported that works had started on the 2019/20 budget and it looked like a 2% rise in council tax would be levied; it is not expected that the 3% adult social care levy would be allowed in 2019/20. From May 2019, NCC will revert to a cabinet style of governance which should improve the time taken to make decisions. Consultation on the police and crime commissioner's proposal to transfer the fire authority to his responsibility had now concluded.
- 18/083 MATTERS RELATING TO HIGHWAYS: The clerk reported that the SAM2 traffic sign had been sited on Whissonsett Rd and School Rd in the first half of August. Results for Whissonsett Rd showed that the 85th percentile speed was 27mph but one vehicle had been recorded at 55mph. A total of 1986 inbound traffic counts were made in the period and only 2 vehicles were recorded at over 35mph. For School Rd, a total of 1600 inbound journeys were recorded and the 85th percentile speed for these journeys was 29mph. The maximum daytime speed recorded was 45mph although there were a number of similar speeds recorded through the night time particularly around midnight and the early hours. The council **NOTED the results and asked that the information for Whissonsett Rd should be passed to Breckland Planning for consideration when the application for 21 dwellings on land off Whissonsett Rd is considered.**
- 18/084 MATTERS RELATING TO THE CAMPYNGLAND: It was **AGREED to seek a quotation for removal of deadwood from the trees as outlined in the tree survey.**  
Cllr Loades reported that he had reviewed the annual play area inspection report. The broken fence panel had been repaired and other defects would be monitored. The clerk reported that in completing the completion report on the outdoor gym equipment grant, he had asked if the surplus money could be put towards the replacement of the toddler swings that is identified in the report. The council **NOTED the verbal reports from Cllr Loades and the clerk.**

- 18/085 MATTERS RELATED TO THE PLAYING FIELD: The installation of the new litter/dog waste bin on the footpath entrance to the playing field was **NOTED**. The dog waste bin was still in situ and the clerk advised that he was still awaiting confirmation from Breckland that they would be able to empty the bin if it was relocated to the village hall car park. With regards the decoration of the toilets in the pavilion, the football club advised that they felt it was not something that a hirer of the facility should be asked to do. This will be looked at again later in the year. There is an issue with regards the toilet seat in the ladies toilet and the clerk **AGREED to look at this with a view to replacing**.
- 18/086 MATTERS RELATING TO THE ALLOTMENTS: As Cllr Whiteside was absent, it was agreed to **DEFER this item until the next meeting**.  
Members considered the rent for the 2019 season and **AGREED that it should remain at the current level of £10 per plot**
- 18/087 PLANNING: The Council **NOTED that the following responses had been made to recent planning applications:**  
3PL/2018/0787 Two Ways, Gormans Lane - no objection  
3PL/2018/0798 1 Jubilee Cottages, Crown Rd - no objection  
3PL/2018/0838 The Orchards, Unit 6, Main Dereham Rd - no objection  
The council **NOTED the following decisions:**  
3PL/2018/0798 1 Jubilee Cottages, Crown Rd - approved  
3PL/2018/0838 The Orchards, Unit 6, Main Dereham Rd - approved  
The council **NOTED the making of a Tree Preservation Order on the oak tree at 1 St Mary's Close**
- 18/088 FINANCE:  
The Council **NOTED the following receipts in July and August**  
Colkirk FC Annual Rent 1st half 2018/19 season £ 50.00  
Bank balances were reported at 24 August 2018 as:  
Business Premium Account £ 4430.61  
Community Account £ 8682.73  
Reconciliation with the cash book was confirmed against a cash book balance at 24 August 2018 of £ 13113.34
- 18/089 ACCOUNTS FOR PAYMENT: By resolution proposed by Cllr Barron and seconded by Cllr Loades, the following payments were unanimously **APPROVED for payment**
- |        |   |          |
|--------|---|----------|
| 100848 | ANGLIAN WATER Playing Field supply 04-07/18                     | £ 11.18  |
| 100849 | CGM Grounds maintenance contract 07-08/18                       | £ 675.30 |
| 100850 | BROXAP Litter bin for playing field                             | £ 283.14 |
| 100851 | K & M LIGHTING Annual street lighting maintenance 08/18 - 07/19 | £ 152.87 |
| 100852 | C BRINDLEY Clerk's salary Aug 18-Sep 18                         | £ 416.22 |
| 100853 | HMRC Income Tax Aug-Sep 2018                                    | £ 0.20   |
| 100854 | C BRINDLEY Clerk's expenses 03-08/18                            | £ 183.07 |
| 100855 | PKF LITTLEJOHN Annual audit fee 2017/18                         | £ 240.00 |
| D/D    | PWLB Half yearly loan repayment                                 | £ 271.39 |
- 18/090 NPFA ANNUAL GENERAL MEETING: It was **AGREED that this meeting would not be attended**.
- 18/091 HOLT AND COMMUNITIES FIRST RESONSE: The correspondence was **NOTED**
- 18/092 CPRE NORFOLK: It was **AGREED to query why the detailed housing building information could not be sought from the district council rather than from the parish council**

- 18/093 RAYNHAM HALL EVENT: The clerk read out two emails of complaint that he had received with regards the event the previous weekend. He also advised of the complaints that Cllr Smith had received and the conversation that Cllr Smith had had with North Norfolk DC. It was **AGREED that the parish council would complain to NNDC that it had not been consulted when the licensing application was made for the event and it had not been notified by the organiser of the details of the event as is apparently required as a condition of the licence**
- 18/094 CLERKS AND COUNCILS DIRECT SEPTEMBER 2018: Receipt of the magazine was **NOTED**
- 18/095 ITEMS FOR FUTURE MEETINGS AND REPORTS: Deferred item on allotment maintenance
- 18/096 DATE OF NEXT MEETING: Tuesday 13th NOVEMBER 2018

*There being no further advertised business, the Chairman closed the meeting at 20.50*

*Signed as a true record* .....

*Date* .....