

# COLKIRK PARISH COUNCIL

Chairman: Cllr. C Joice

Clerk: Maxine Hayes

---

**I hereby give notice of a meeting of the Parish Council to be held on Tuesday 14th September 2021 in the main hall, Colkirk Village Hall starting at 6.30pm to conduct the business detailed below.**

Yours sincerely

*Maxine Hayes*

Clerk to the Council  
9th September 2021

## Public Participation

As laid out in the council's standing orders, a period of time for members of the public to raise questions and make statements shall be provided. The period of time, as by standing order 3(f), shall be 15 minutes although this can be extended at the discretion of the chairman. Standing order 3(g) limits the period of time for any one resident to speak to 3 mins.

## **AGENDA**

- 1. To receive apologies for absence**
- 2. To receive a presentation from Breckland Bridge (David Winch The Land Group ) regarding Planning Application 3PL/2017/1354/F) Land Whisonsett Road**
- 3. To receive declarations of interest on any agenda items**
- 4. To agree minutes of the meeting held in May 2021**
- 5. To formally approve appointment of new clerk.**
- 6. To receive reports from Cllrs. M Kiddle-Morris and T Carter**
- 7. Public Participation (15 minutes)**
- 8. Finance**
  - To receive financial report from the Clerk.
  - To approve accounts for payment made under delegated powers in August 2021 and payments due September 2021

- To agree changes to bank mandate to add new clerk details
- To approve 3 yearly tree - survey being undertaken
- To approve purchase of replacement defibrillator pads

## 9. Correspondence

To note any correspondence reported by the Clerk

## 10. Planning

### Applications

3PL/2021/1084/F – Installation of spray finishing facility within the front extension (South end) including fume extraction – Unit 6 The Orchards, Dereham Road – The Parish Council have no objections.

3PL/2021/1238/VAR – Variation of Condition No 2 on 3PL/2019/0712/F – To allow to be used permanent Owls Nest, Manor Farm, Oxwick  
Reply date 28<sup>th</sup> September

3PL/2021/1244/F – 3 no. Proposed dwellings Land adj Oakridge Market Hill – reply date 28 September

Breckland DC Decision notice: 3PL/2021/1034/HOU – Replacement single - storey extension and replacement single garage and store – Primrose Cottage, School Road - APPROVED

## 11. Items for Discussion

- 11.1 To receive data collected from SAM unit
- 11.2 To discuss changing Parish Council meeting room to downstairs room to make meetings more accessible
- 11.3 Concerns raised over poor state of churchyard from residents – to report back and discuss actions
- 11.4 SAM unit – to allocate who will be responsible for collecting the Unit and moving into position in September.
- 11.5 Items for next agenda

**12. RESOLUTION:** At this point in the meeting the press and public will be asked to leave. Public Bodies (Admission to meetings) Act 1960 the public and press to be excluded due to consideration of the following items due to their confidential nature.

*To approve terms and conditions of Clerks employment and to sign the Contract of Employment*

## 13. Date of Next Meeting

Tuesday 9<sup>th</sup> November 2021 - 6.30pm Village Hall